

drb Ignite Multi Academy Trust

Charging and Remissions Policy

Contents

1. Trust Vision	3
2. Rationale.....	3
3. Charging	3
4. Remissions.....	3
5. Insurance.....	4
6. Voluntary contributions	4
7. Nursery Fees	4
8. Monitoring and Review	4

1. Trust Vision

'all pupils achieve the highest standard of educational outcomes regardless of circumstances or background'

The drb Ignite Multi Academy Trust has been established through a shared belief that lives can be transformed by what goes on in schools. We believe that the process of teaching and learning shapes futures. To this end our vision is to give every child learning experiences that excite them and give them the power to begin to shape their own lives.

2. Rationale

Ideally the Trust and its schools would like to make no charge to parents or pupils for activities that are relevant to educational provision. However, school budget constraints force schools to make charges for certain activities. This Policy outlines the Trust's position.

In line with the Trust's Pupil Guarantees, the Trust recognises the valuable contribution that additional activities, including clubs, trips, residential and experiences of other environments make towards pupils' all-round educational experience and their personal and social development.

In order to promote and provide as broad a range of such activities as possible for the benefit of all pupils, the Trust and its schools reserve the right to make a charge for certain activities.

3. Charging

The Trust and its schools reserve the right to make a charge in the following circumstances for activities organised by the school:

- **school trips and residential in school time** e.g. day trips, the board and lodging element of residential experiences and outdoor pursuit courses.
- **activities outside school hours:** the full cost for each pupil of journeys, trips and overnight stays.
- **materials** - the cost of materials or ingredients e.g. for art, design and technology and food technology.
- **acts of vandalism and negligence** – the Trust and its schools reserve the right to recover part, or the whole cost of damage to buildings or equipment which is the result of vandalism or negligence by a pupil.

4. Remissions

Where the parent of a pupil is in receipt of qualifying state benefit(s), Trust schools will remit in full the cost of board and lodging for any residential activity that is organised for the pupil and which takes place within school time.

Trust schools may remit charges in full or in part to other parents after considering other specific hardship cases. Trust schools invite parents to apply, in the strictest confidence, for the remission of charges in part or in full. Headteachers will authorise remission in consultation with the Trust as appropriate.

5. Insurance

Any insurance costs will be included in charges made for trips or activities.

6. Voluntary contributions

Nothing in this Policy precludes the Trust and its schools from inviting parents to make voluntary contributions. Schools should make clear that such contributions are voluntary and that children of parents who do not contribute will not be discriminated against. If insufficient contributions are received the Trust and its schools reserve the right to cancel the trip.

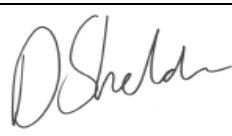
7. Nursery Fees

All children over 3 years old admitted to Nursery receive 15 hours at no cost. 2-year old children admitted to Nursery who meet the Local Authority entitlement criteria and provide an eligibility code will also receive 15 hours at no cost.

We may offer 3-year olds additional hours in Nursery for an additional fee. For the 2022/23 academic year this is £15 per session or £75 per week to top-up to full-time for 3 and 4 year olds

Working parents who provide a government 30-hour eligibility code will receive free full-time nursery provision for 3 and 4-year olds

8. Monitoring and Review

Monitoring and review:	Finance Committee and Trust Board
Links:	Academy Trust Handbook Pupil Premium statement of expenditure
Staff responsible:	Headteachers of all Trust schools Director of Finance (CFO)
Committee responsible:	Finance Committee
Date approved:	March 2023
Reviewed:	March 2023
Next review:	March 2024
Sign off by Chair of Trust:	 Date: March 2023

- Please note that should there be any changes/further national guidance issued relevant to this policy, it will be updated accordingly prior to the review date shown above and referred to the next Trust Board meeting.

9. Change Management

Issue No	Change date	Change description
1.0	Nov 2017	Initial release
2.0	Aug 2018	Full review and sign off
2.0	Nov 2018	Full review and sign off
3.0	Feb 2020	Full review and sign off
4.0	Mar 2023	Full review and sign off