

# drb Ignite Multi Academy trust

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## **PARENTAL CONSENT FORM ON BEHALF OF A CHILD**

## GDPR parental consent statement

Occasionally, we take photographs of the children at school in our Trust. These images may be used in **our Trust/school prospectus, in other printed publications that we produce, on our Trust/school website and associated social media or on project display boards in school.** We may also make video or webcam recordings **to be used in school-to-school conferences, peer to peer work and on-line learning.**

As a Trust, it is very important that we protect your child's interests, respect your wishes and comply with Data Protection law. In order to do this, before giving your consent, please read the *Conditions of Use* carefully before answering the consent questions and signing this form.

### Conditions of use:

- This consent form is valid for the duration of your child's education at a drb Ignite Multi Academy Trust school. Your consent will automatically expire after this time.
- The Trust/school will not use any photographs or recordings of your child that are incompatible with the original purposes explained to you.
- The Trust/school will not use a photograph or video of your child without consent.
- If a photograph of an individual pupil is used, the Trust/school will not use the full name of the child in any accompanying text or caption, nor will the Trust/school include any other personal information
- The Trust/school may use group or class photographs and footage with very general labels, such as *a science lesson*
- The Trust/school will only use photographs and videos of pupils who are suitably dressed and usually in school uniform
- Parents should note that Trust/school websites can be viewed throughout the world and not just in the United Kingdom, where UK law applies.

Further information on how the Trust/school uses your information and your child's personal information can be found in the [Privacy notice for parents/guardians](#). This is available on both the Trust and your child's school website.

You can withdraw your consent at any time by using the [Withdrawal of Consent Form](#).

**Please return the completed form (one for each child) to school as soon as possible.**

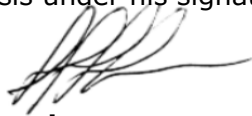
Description of consent requested	Please tick	
	YES	NO
<p><b>May we use your child’s photograph and name on display boards within the school building?</b>  <i>Please note: Displays are generally viewed by staff, pupils, parents, guardians and other visitors to the school.</i></p>	YES	NO
<p><b>May we use your child’s photograph in the school prospectus and other printed publications that the Trust produces for promotional purposes?</b>  <i>Please note: Printed publications are available to anyone.</i></p>	YES	NO
<p><b>May we put your child’s photograph and/or name on the Trust/ school website?</b>  <i>Please note: Websites can be viewed throughout the world, not just the United Kingdom where UK law applies.</i></p>	YES	NO
<p><b>May we put your child’s photograph on the Trust/school social media feed? We will not name your child.</b>  <i>Please note: Social media can be viewed throughout the world, not just the United Kingdom where UK law applies.</i></p>	YES	NO
<p><b>May we use your child’s photograph for use in select external services?</b>  <i>Please note: These services are accessed by authorised trust staff only.</i></p>	YES	NO
<p><b>May we record your child on video for e.g. school plays, internal school events, external school events and trips.</b>  <i>Please note: This may include your child’s voice as well as their image. These videos will be made available to parent/guardians only, upon request. Where recording permission has not been given those children will not be recorded.</i></p>	YES	NO
<b>Name of child:</b>		
I declare that I am the legal parent/guardian, of the above-named child.		
<b>Name of parent/guardian:</b>		
<b>Parent/guardian signature:</b>		
<b>Date:</b>		

## Document Owner and Approval

A current version of this document is available on the Trust and school websites.

This procedure was approved by the Data Protection Officer on 24/8/2020 and is issued on a version-controlled basis under his signature.

Signature:

A handwritten signature in black ink, appearing to be 'A. Walters', written over a light grey background.

Date: 24/8/2020

## Change History Record

Issue	Description of Change	Approval	Date of Issue
1	Initial issue	A. Walters	1/5/18
2	Updated to be photo/video specific	A. Walters	25/5/18
3	Review	A. Walters	25/2/19
4	Updated links	A. Walters	27/2/2020
5	Amended description of consent table	A. Walters	3/3/2020
6	Review	A. Walters	24/8/20