



# Job Advert: Site Manager

*Required for 11<sup>th</sup> July 2022*

# Job Advert

**Required for September 2022**



**Position:** Site Manager  
**Salary:** Grade 7 (£24,982 to £27,742)  
**Working Hours:** 37 hours per week.

This newly created role will join our existing school team and be an integral part of the site maintenance team. Working with the Business Manager, you will ensure that the site is safe, compliant, and well maintained.

Ideally you will have experience of a Site Management within an educational environment, but more importantly you will have the health and safety knowledge and awareness, flexibility, and determination to make a real difference to our school. Your remit will include cleaning of offices and halls, the monitoring of statutory compliance and carrying out minor defect repairs, ensuring health, safety, and security of the site, in line with best practice and the highest standards possible.

We need a committed team player with excellent organisational skills - with the ability to work independently, manage time effectively and prioritise workload with high levels of drive and resilience.

In return we can offer you a competitive salary, the opportunity to join the local government pension scheme and a strong sense of shared moral purpose to make a difference to the lives of young people. If you are seeking a fresh challenge, enjoy variety in your role and are looking for an opportunity to make this role something special, we would welcome your application.

Bromley Pensnett Primary is committed to the safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for all successful applicants and the applicant will need to meet the requirements of the person specification in order to be offered the post.

Application form and job description can be downloaded from [www.drbignitemat.org](http://www.drbignitemat.org) / [www.bromley.dudley.sch.uk](http://www.bromley.dudley.sch.uk)  
Please return completed application forms to Geoff Bagley  
by email at [gbagley@drbignitemat.org](mailto:gbagley@drbignitemat.org)  
or on 01384 210290. Please note that CVs are not accepted.

**The closing date for applications is Monday 30<sup>th</sup> May 2022**

**Interviews week commencing 6<sup>th</sup> June 2022**